This update email is being sent to HR Officers, HR/Payroll TIPs and Campus Working Group members, and OHR staff. OHR will send these daily updates as needed through the go-live and immediate post go-live periods. Please share with the ConnectCarolina HR/Payroll users in your school/division.

**Top Issues:**

- **NEW:** We are aware of an issue with attachments on position actions. Currently, the attachments are not writing to PeopleSoft from the ePAR when the action executes in the system. The short-term workaround for this would be to view the attachments in the ePAR until they can manually be moved into PeopleSoft. The project team is working on the long-term fix as well.

**Upcoming Deadlines and Reminders:**

- Upcoming deadlines for B09:
  - **Tuesday, Nov. 11** – payroll lockout ends
  - **Friday, Nov. 14** – payday
- Upcoming deadlines for B10:
  - **Wednesday, Nov. 12** – data entry deadline
  - **Friday, Nov. 14** – new hire approval deadline
  - **Monday, Nov. 17** – approval deadline; payroll lockout begins at noon; TIM approval deadline 5 p.m.
  - **Friday, Nov. 21** – payroll lockout ends
  - **Wednesday, Nov. 26** – payday
- Upcoming deadlines for M05:
  - **Wednesday, Nov. 12** – data entry deadline
  - **Monday, Nov. 17** – approval deadline; payroll lockout begins at noon
  - **Friday, Nov. 21** – payroll lockout ends
Wednesday, Nov. 26 – payday

- Reminder: The HR Rep meeting originally scheduled for Thursday, Nov. 13, has been canceled. HR Reps and TIPs will meet together on Friday, Nov. 14, at 9 a.m. in Toy Lounge (Dey Hall).

Tips and Tricks:

- Learn about the different roles in HR/Payroll and Finance. The table of access roles includes specifics about the role name, what each role has access to do, required training and the access approval process.

Technical questions should be directed to the Business Systems Help Desk at 919-962-HELP, or submit a help ticket online at help.unc.edu (beginning Oct. 1, select ConnectCarolina > ConnectCarolina HR/Payroll > the appropriate area of concern). Your help ticket will be answered by a team dedicated to working on HR/Payroll questions and issues.

Functional, business process or other general questions – plus any tips you have to offer – can be added to the ConnectCarolina user discussion forums.

If you have questions or suggestions for content, email kathy_bryant@unc.edu.