

Subject Line: Action Required: FRS and historic Payroll system

Hello,

Our records show that you've recently used either FRS or the historic (also called "legacy") Payroll system. FRS and the legacy Payroll system are scheduled to be turned off on **October 31, 2015**, because they've been replaced by ConnectCarolina and InfoPorte.

We need your input

Before FRS and the legacy Payroll system are turned off, the ConnectCarolina team wants to work with you to understand what data you are using the systems to access. Please help us by sending the following information to **Mimi Bennett** at mimi_bennett@unc.edu by **9/18/15**:

- Please send a list of the screens you are still using and explain what information you are looking for on each screen.
- For each screen, please tell us how frequently you use it (the number of times you use it daily, weekly, monthly, yearly).
- Please attach screen shots of the screens you are still using. That will help us understand the information you are looking for and will help us identify other sources for that data.
 - For each screen, please highlight the part that you use.
 - Every Payroll screen shows Social Security numbers, so please redact the Social Security number before sending the screen.

Note: *A quick way to capture a screen is to use the Windows Snipping tool. You can find it by typing **Snipping** in the search box on your Windows Start menu.*

Accessing historic information

Historic information is available in the legacy data warehouses and other sources. We will be communicating details about the best way to access historic information soon.

Questions or concerns?

For more information on what is happening to our legacy systems like FRS and the historic Payroll system, refer to <http://ccinfo.unc.edu/legacy>. If you have a question or concern about the legacy systems, send an email to connectcarolina@unc.edu, and we'll route your question to the person who can answer it.

Thank you in advance for your time!

--The ConnectCarolina and InfoPorte Teams