Commitment Control Ledger Group Changes Budget Period 2018

May 17, 2017

Our Presenters

- **Chris Minter:** Instructional Designer and Trainer for ConnectCarolina and InfoPorte
- **Nicole Šebik:** ConnectCarolina Business Systems Analyst
- **Henry Price:** Budget Officer, Budget Planning & Analysis

Webinar Format

- Presentation, followed by Q&A
- Use the chat window to type your questions
- We'll answer questions during the Q&A segment in the order they're received
- The webinar recording will be posted on ccinfo.unc.edu

What's New for Budget Period 2018?

- F&A, State, and Trust budget ledger groups combined into the new FAST ledger groups
- Ledger groups reduced from 18 to 7, improving system performance, reducing complexity, and amount of data

What's New for Budget Period 2018?

- Entering budget journals and transfers as well as running budget inquiries in ConnectCarolina will change
- Nine of the State budget rollup accounts removed to simplify budgeting
- You'll notice a few minor changes in InfoPorte

Do These Changes Affect Me?

- Most of the changes are behind the scenes, but you will see some changes in ConnectCarolina and InfoPorte
- If you enter budget journals or transfers, you'll see three new ledger groups and you'll have to know when to use them

Do These Changes Affect Me?

- Those running budget inquiries in ConnectCarolina will also need to know the new ledger groups and will need to create new inquiries for budget period 2018 and beyond
- InfoPorte users will see some new filtering options when running reports on the Main Ledgers and Transactions tabs

What are the FAST Ledger Groups?

- With budget period 2018, the F&A, State, and Trust ledger groups are now combined into the FAST ledger groups
- FAST stands for F&A (FA), State (S), and Trust (T)

What are the FAST Ledger Groups?

- Three new FAST ledger groups:
  - **FAST** - F&A, State, and Trust **expense** ledger group
  - **FAST_PAR** - F&A and State **parent expense** ledger group
  - **FAST_REV** - F&A, State, and Trust **revenue** ledger group
- Most campus users will use only FAST and FAST_REV
- FAST_PAR is used exclusively by the Office of Budget Planning & Analysis (BP&A)

Budget Journals and Transfers for BP2018

There are 3 important things to remember when creating budget journals and transfers for budget period 2018 and beyond:

If you are budgeting for F&A, State, or Trust funds, be sure to use one of the new FAST ledger groups

Budget Journals and Transfers for BP2018

There are 3 important things to remember when creating budget journals and transfers for budget period 2018 and beyond:

Even for Trust funds, select the correct Parent Budget Entry Type

Budget Journals and Transfers for BP2018

There are 3 important things to remember when creating budget journals and transfers for budget period 2018 and beyond:

Don’t combine F&A, State, and Trust fund budget lines on the same budget journal or budget transfer, even though the system will let you

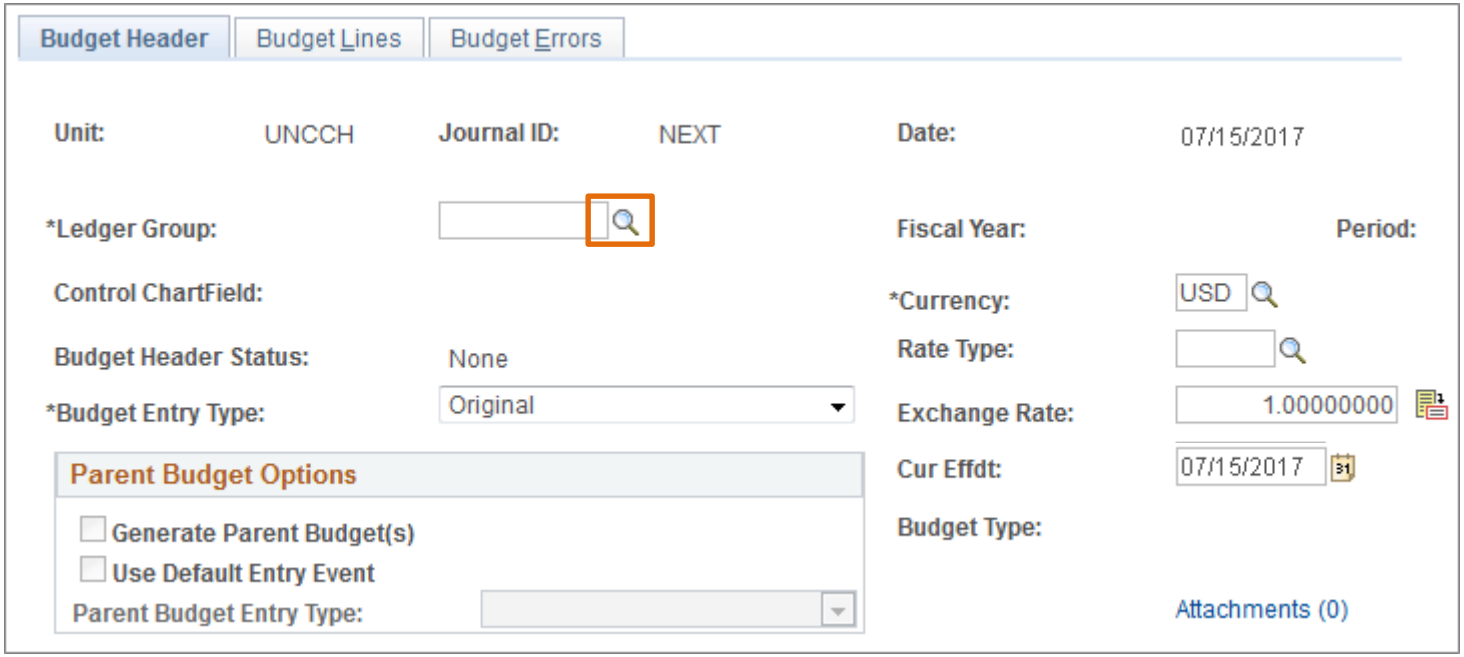
Connect CAROLINA
INFOPORTE

Budget Journals and Transfers for BP2018

- Prior to July 1st, you'll still use the existing F&A and State ledger groups for budget period 2018 budgeting. Those budget journals and transfers will be converted to the FAST ledger groups the evening of June 30.
- Hold next year's Trust budgets until after 7/1/2017

Budget Journal/Transfer Demo

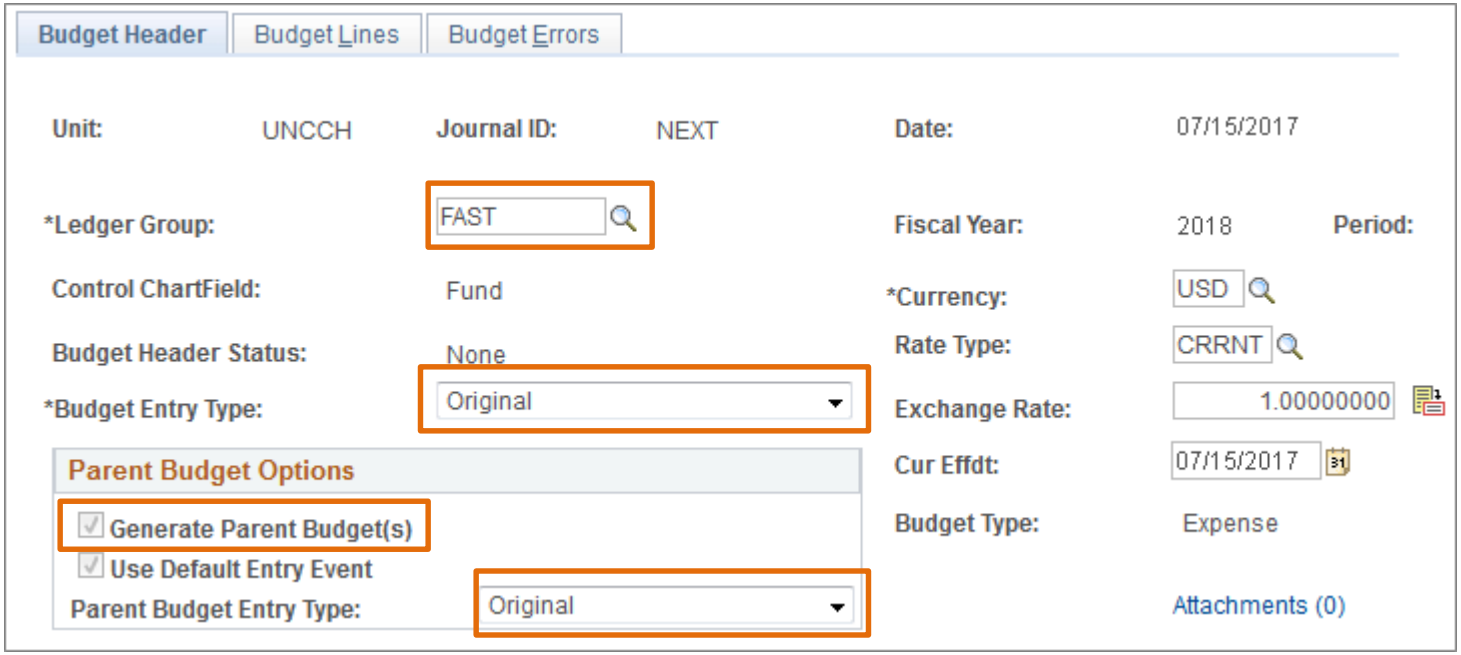
Budget Journal Using the New FAST Ledgers



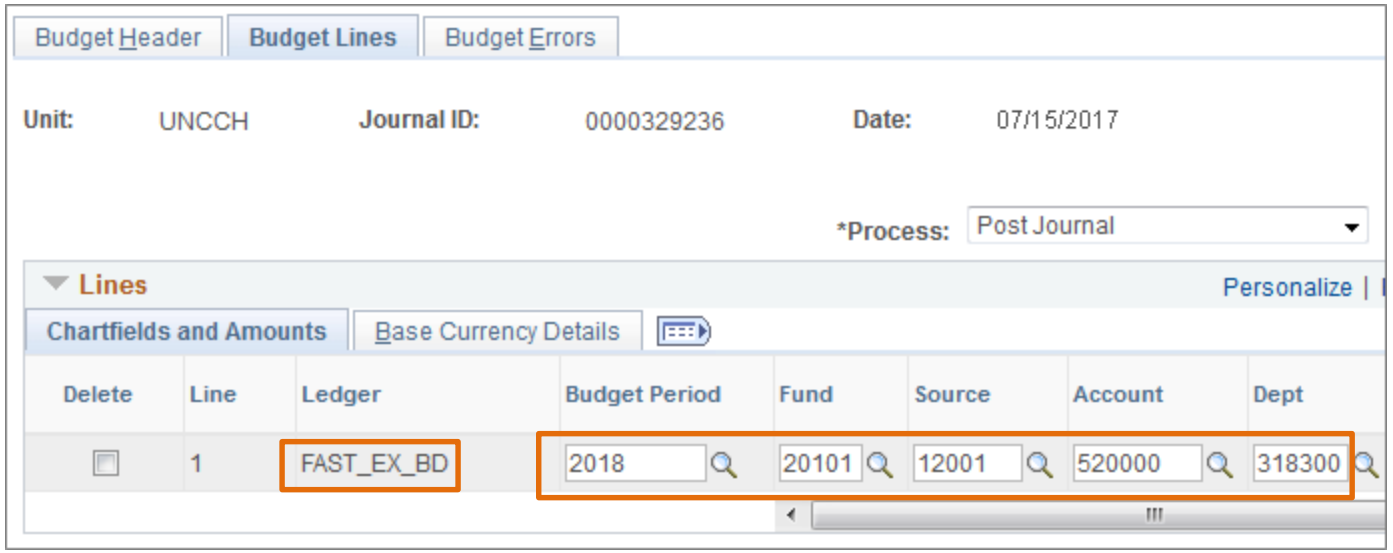
Budget Journal Using the New FAST Ledgers

Business Unit	Ledger Group	Description
UNCCH	CI_KK_BUDG	Capital Improvements KK Budget
UNCCH	COST_CODE	Cost Code Expense Budget
UNCCH	COST_CODE2	Cost Code 2 Expense Budget
UNCCH	COST_CODE3	Cost Code 3 Expense Budget
UNCCH	DETAIL	Detail Budget
UNCCH	F&A	F&A Expense Budget
UNCCH	F&A_PAR	F&A Expense Parent Budget
UNCCH	F&A_REV	F&A Revenue Budget
UNCCH	FAMODET	Finance&Admin Mthly Exp Budget
UNCCH	FAMODET_RV	Finance&Admin Mthly Rev Budget
UNCCH	FAST	F&A, State, Trst Exp Comb
UNCCH	FAST_PAR	F&A, State, Trst Exp Par Comb
UNCCH	FAST_REV	F&A, State, Trst Revenue Comb
UNCCH	OSR	Contracts/Grants Exp Child Bud
UNCCH	OSR_PAR	Contracts/Grants Exp Par Budg
UNCCH	PROGRAM	Program Expense Budget
UNCCH	STATE	State Expense Child Budget
UNCCH	STATE_PAR	State Expense Parent Budget
UNCCH	STATE_REV	State Revenue Budget
UNCCH	TRUST	Trust Expense Budget
UNCCH	TRUST_REV	Trust Revenue Budget

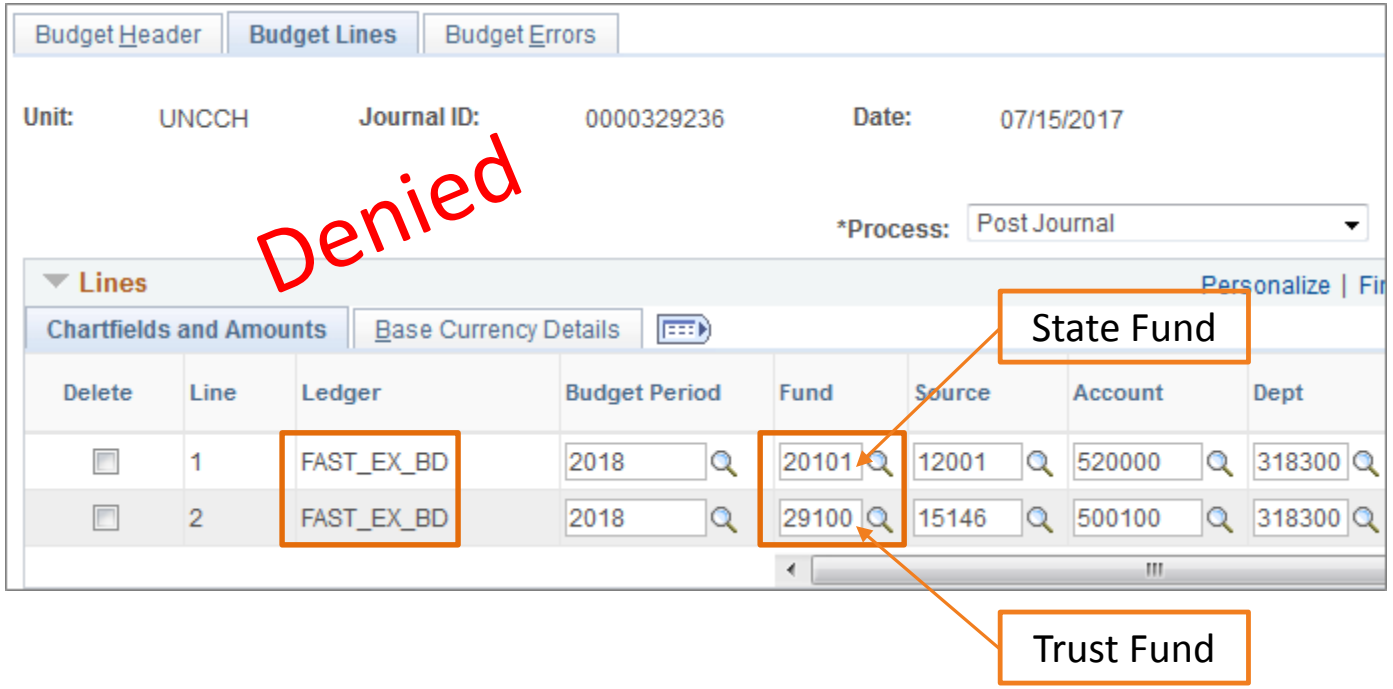
Budget Journal Using the New FAST Ledgers



Budget Journal Using the New FAST Ledgers



Budget Journal Using the New FAST Ledgers



Fewer State Budgeting Accounts

- Nine accounts are being removed as budget rollups
- Simplifies budgeting: Less is more
- Accounts that rollup to the ones being removed are being moved under existing account rollups

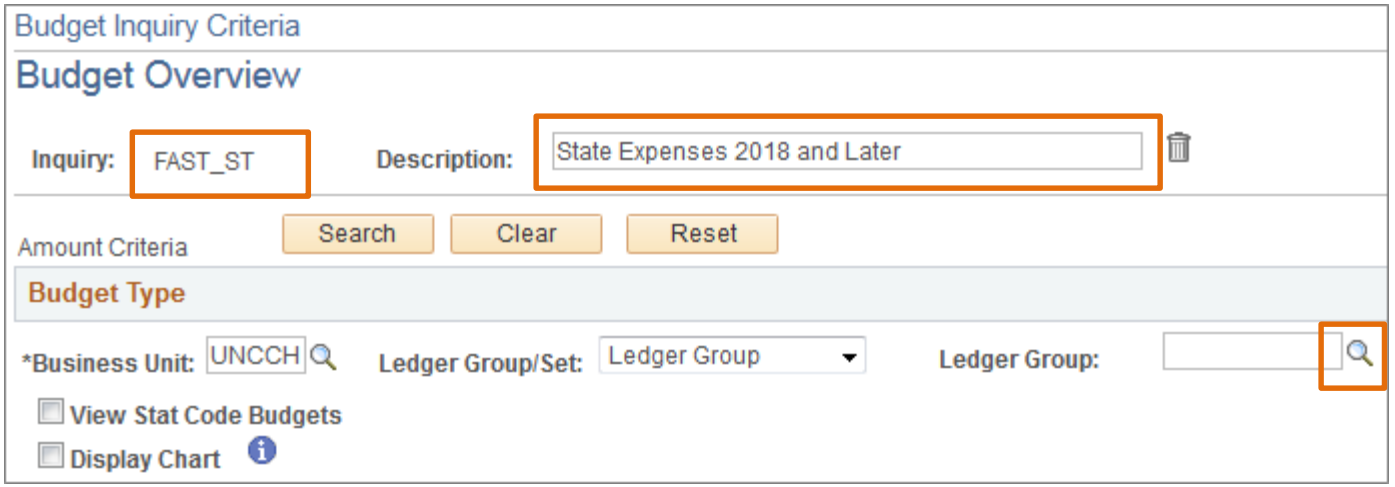
In budget period 2017, you use the 511000 (Other EPA Salaries Budget) rollup account to budget for expenses in the 511210 to 511910 range.

Account used on STATE - BP2017	Account used on FAST – BP2018
511000	511100
512000	512100
513000	513100
514100	514000
514500	514000
517000	520000
521110	520000
521210	520000
581110	580000

For budget period 2018, you'll use the 511100 (EPA Non Teach Budget) rollup account to budget for expenses in the 511210 to 511910 range.

Budgets Overview Demo

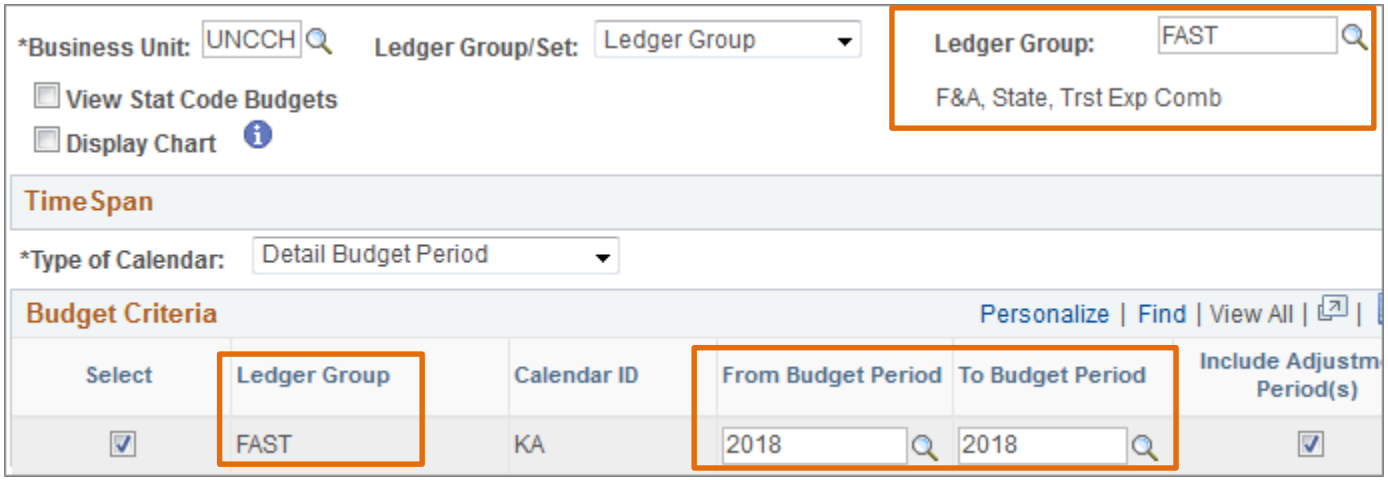
Budgets Overview Using the New FAST Ledgers



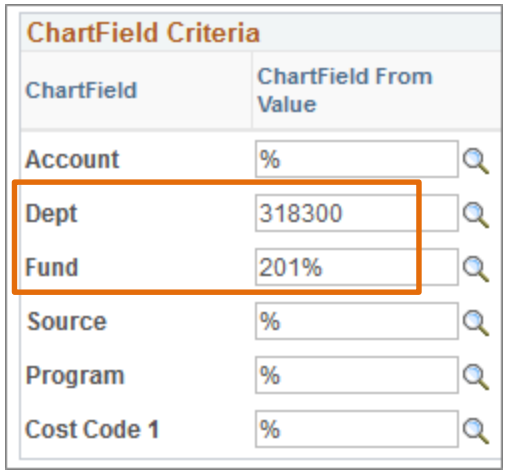
Budgets Overview Using the New FAST Ledgers

Business Unit	Ledger Group	Description
UNCCH	CI_KK_BUDG	Capital Improvements KK Budget
UNCCH	COST_CODE	Cost Code Expense Budget
UNCCH	COST_CODE2	Cost Code 2 Expense Budget
UNCCH	COST_CODE3	Cost Code 3 Expense Budget
UNCCH	DETAIL	Detail Budget
UNCCH	F&A	F&A Expense Budget
UNCCH	F&A_PAR	F&A Expense Parent Budget
UNCCH	F&A_REV	F&A Revenue Budget
UNCCH	FAMODET	Finance&Admin Mthly Exp Budget
UNCCH	FAMODET_RV	Finance&Admin Mthly Rev Budget
UNCCH	FAST	F&A, State, Trst Exp Comb
UNCCH	FAST_PAR	F&A, State, Trst Exp Par Comb
UNCCH	FAST_REV	F&A, State, Trst Revenue Comb
UNCCH	OSR	Contracts/Grants Exp Child Bud
UNCCH	OSR_PAR	Contracts/Grants Exp Par Budg
UNCCH	PROGRAM	Program Expense Budget
UNCCH	STATE	State Expense Child Budget
UNCCH	STATE_PAR	State Expense Parent Budget
UNCCH	STATE_REV	State Revenue Budget
UNCCH	TRUST	Trust Expense Budget
UNCCH	TRUST_REV	Trust Revenue Budget

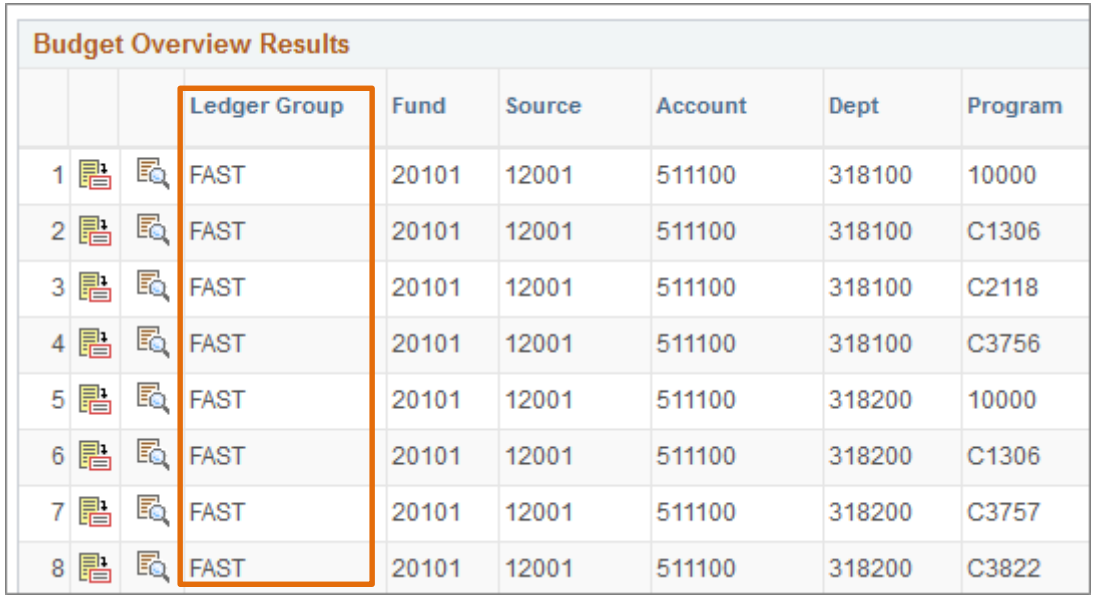
Budgets Overview Using the New FAST Ledgers



Budgets Overview Using the New FAST Ledgers



Budgets Overview Using the New FAST Ledgers



Budget Overview Results

	Ledger Group	Fund	Source	Account	Dept	Program
1	FAST	20101	12001	511100	318100	10000
2	FAST	20101	12001	511100	318100	C1306
3	FAST	20101	12001	511100	318100	C2118
4	FAST	20101	12001	511100	318100	C3756
5	FAST	20101	12001	511100	318200	10000
6	FAST	20101	12001	511100	318200	C1306
7	FAST	20101	12001	511100	318200	C3757
8	FAST	20101	12001	511100	318200	C3822

Budgets Overview – Program & Cost Code Budgets

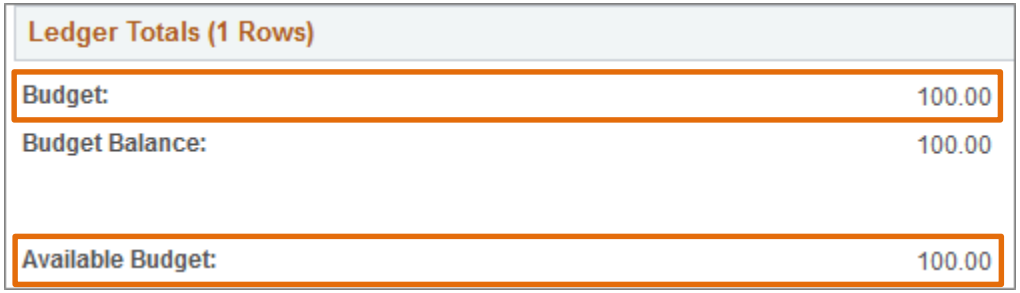
- Budgets overview for program and cost codes will display only budget balances
- Available Budget doesn't reflect pre-encumbrances, encumbrances, and expenses
- You'll need to use InfoPorte's Program/Cost Code tab to see complete balances

Budgets Overview – Program & Cost Code Budgets

Ledger Totals (1 Rows)	
Budget:	100.00
Expense:	7,666,078.33
Encumbrance:	0.00
Pre-Encumbrance:	0.00
Budget Balance:	-7,665,978.33
Associate Revenue:	0.00
Available Budget:	-7,665,978.33

Inquiry for program C1302 run in budget period 2017

Budgets Overview – Program & Cost Code Budgets

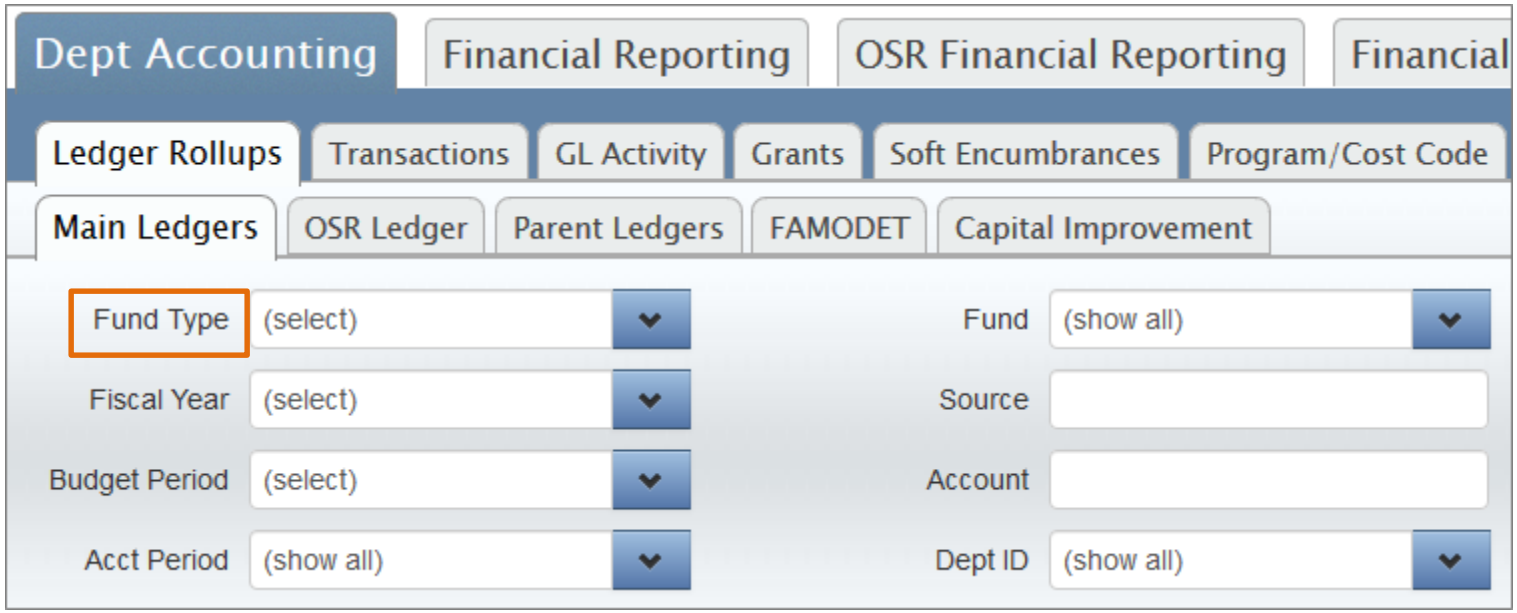


Ledger Totals (1 Rows)	
Budget:	100.00
Budget Balance:	100.00
Available Budget:	100.00

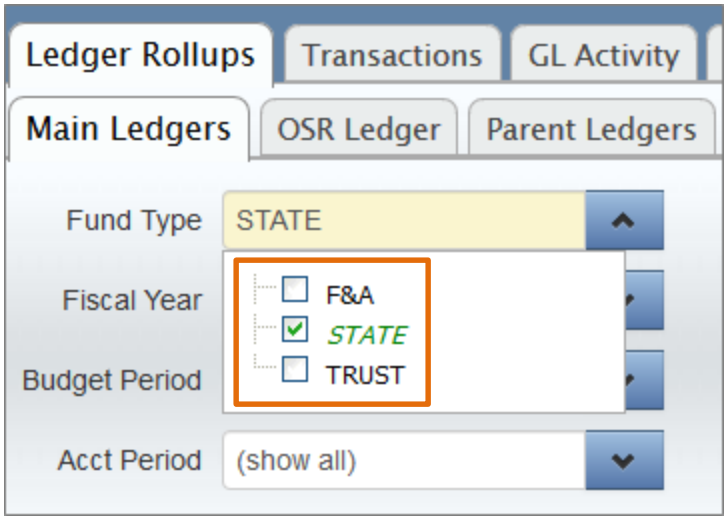
Inquiry for program C1302 run in budget period 2018

InfoPorte Main Ledgers Demo

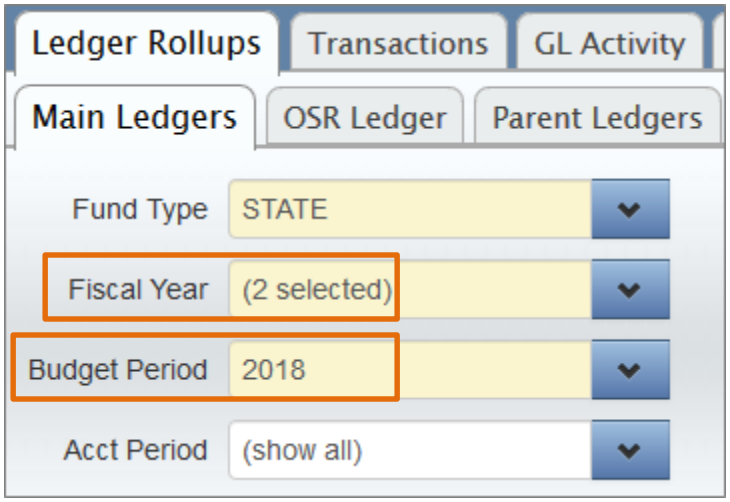
InfoPorte Reports Using the New FAST Ledgers



InfoPorte Reports Using the New FAST Ledgers



InfoPorte Reports Using the New FAST Ledgers



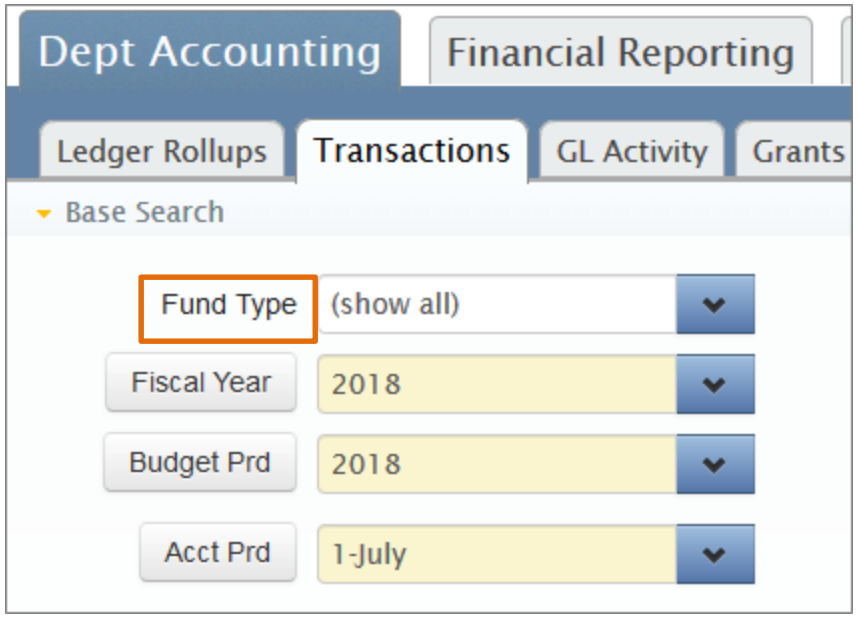
InfoPorte Reports Using the New FAST Ledgers

Ledger Group: FAST - **Business Unit**: UNCCH - **Fund Code**: 20101 - **Source**: 12535 - **Department**: 318300

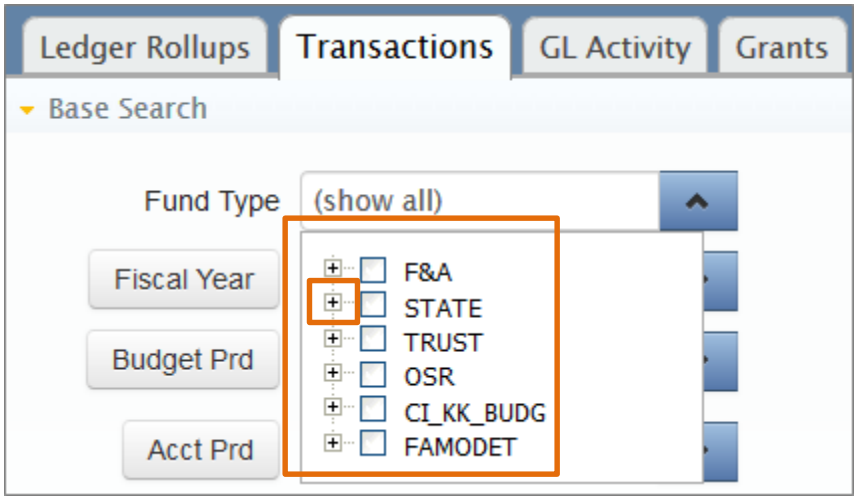
Account	Budget	Pre-Encumbered	En
479915 Miscellaneous Income	12,493.00	0.00	
Subtotal 479915 Miscellaneous Income	12,493.00	0.00	
Revenue Total	12,493.00	0.00	
520000 Purchased Services Budget	12,493.00	0.00	
Subtotal 520000 Purchased Services Budget	12,493.00	0.00	
Expense Total	12,493.00	0.00	

InfoPorte Transactions Demo

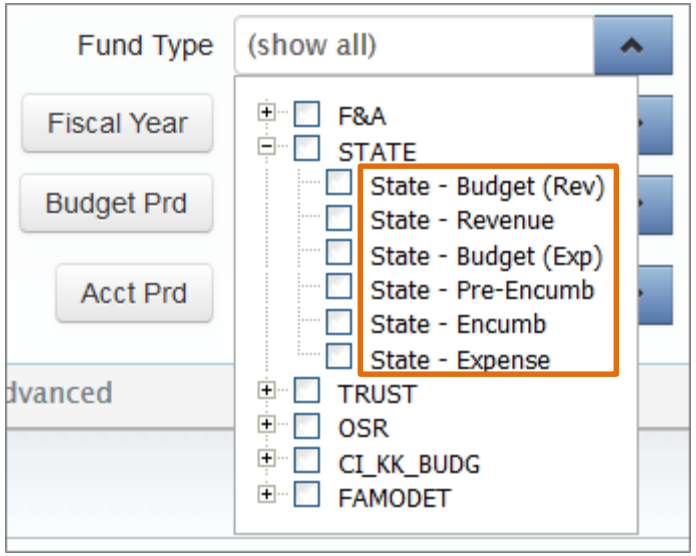
InfoPorte Reports Using the New FAST Ledgers



InfoPorte Reports Using the New FAST Ledgers



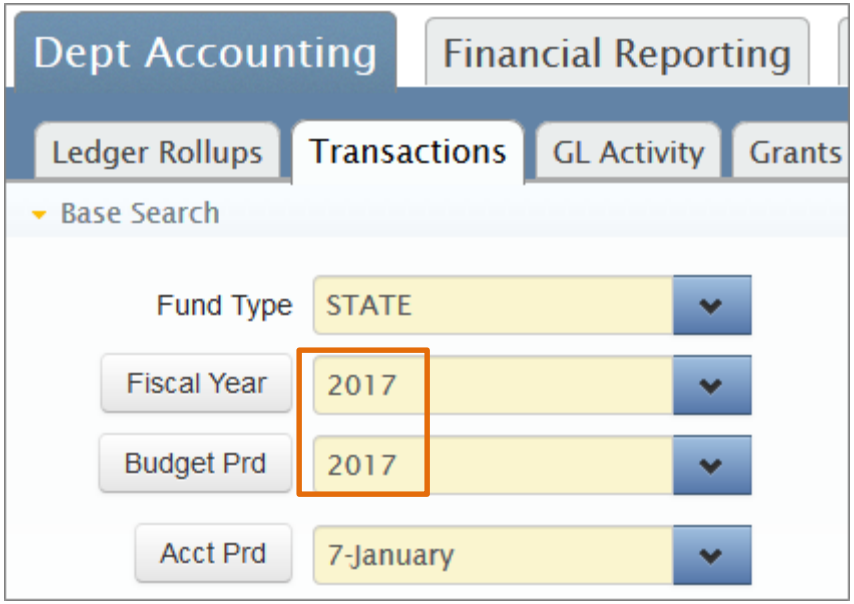
InfoPorte Reports Using the New FAST Ledgers



InfoPorte Reports Using the New FAST Ledgers

Bus Unit	Ledger	Fund	Source	Dept ID	Account	Project	Program
UNCCH	FAST_EX_BD	20101	12001	318300	511100		10000
	Acct Total						
UNCCH	FAST_EX_EX	20101	12001	318300	511120		10000
UNCCH	FAST_EX_EX	20101	12001	318300	511120		10000
UNCCH	FAST_EX_EX	20101	12001	318300	511120		10000

Historical InfoPorte Reports



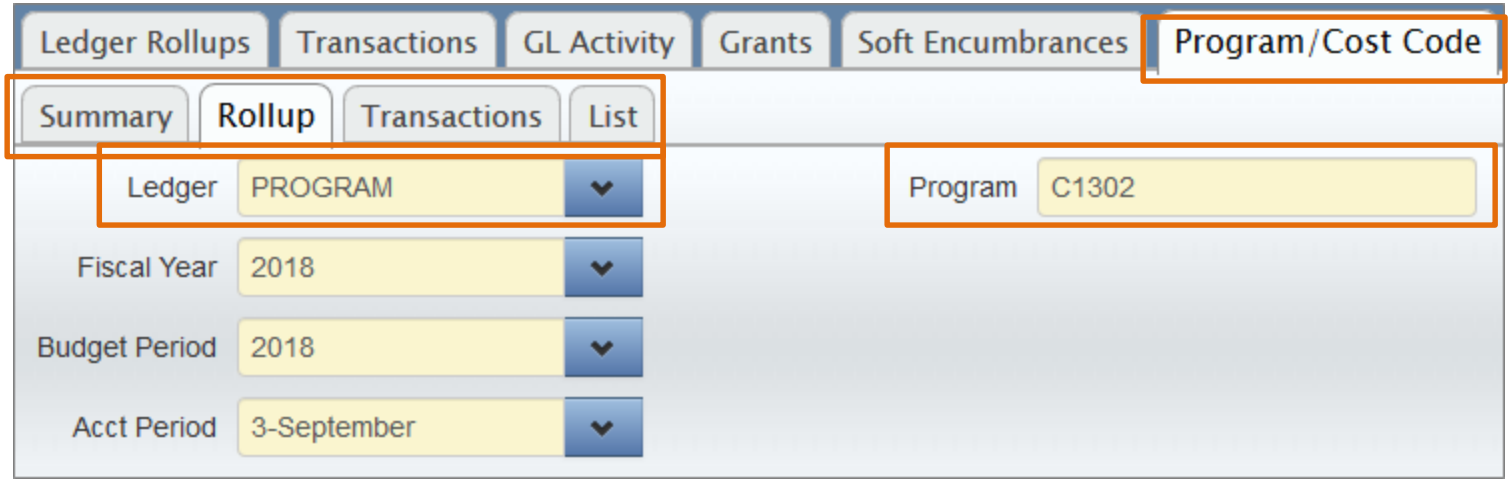
Historical InfoPorte Reports

Bus Unit	Ledger	Fund	Source	Dept ID	Account	Project	Program
UNCCH	STAT_EX_EX	20101	12001	318300	511120		10000
UNCCH	STAT_EX_EX	20101	12001	318300	511120		10000
UNCCH	STAT_EX_EX	20101	12001	318300	511120		C3517
UNCCH	STAT_EX_EX	20101	12001	318300	511120		10000
	Acct Total						

InfoPorte Program/Cost Code Tab

InfoPorte Program/Cost Code Tab

- Revenue now shows on all the Program/Cost Code tabs – Summary, Rollup, Transactions, and List
- We'll use the Rollup tab in our example



InfoPorte Program/Cost Code Tab

Fund Code: 20101 – **Source**: 12001 – **Department**: 310100 – **Program Code**: C1302

Budget	Pre-Encumbered	Encumbered	Revenue/Expenses	Available Balance
0.00	0.00	0.00	38,687.70	
0.00	0.00	0.00	38,687.70	-38,687.70
0.00	0.00	0.00	102,600.90	
0.00	0.00	0.00	102,600.90	-102,600.90

Revenue now included on all Program/Cost Code tabs

Resources on ccinfo.unc.edu

- Commitment Control Ledger Group Changes for Budget Period 2018
- Campus Budgets student guide found on ccinfo.unc.edu
- Financial Reporting with InfoPorte student guide
- We'll post these slides today
- We'll post this webinar in a day or two

Q & A