ConnectCarolina
2018 User Conference

GradStar

Presenters:
Beverly Wyrick, The Graduate School
Jeroen Soeurt, ITS
Aesha Greene, Office of Scholarships and
Student Aid

Welcome

Agenda:

- GradStar Overview

- Types of Awards in GradStar

- The GradStar Life Cycle

- AP and HR Interfaces and Stipend Calculations

- GradStar and Financial Aid

- Final Questions

Making the connections

What is GradStar?

- A ConnectCarolina Student Administration application used to provide departmental financial aid to students, including non-service fellowships, tuition, and fee awards.

- GradStar interfaces with the Finance and Human Resources components of ConnectCarolina.

- GradStar is used to ensure the University does not over-award financial aid to enrolled students.

Planning and Award Entry

- Identify <u>enrolled</u> students who receive funding from your department

- Determine type of funding – Service or Non-Service

- Enter service payments in HR/Payroll, Disbursement Services

- Enter non-service payments in GradStar

- Enter instate, tuition remission and fee awards in GradStar

Other Tasks

- Check student's enrolled hours – drops/adds that affect tuition rate!

- Remove remission award IF student receives NC residency

- Run reports to verify information in GradStar matches your records

  - Awards by funding department (004b)

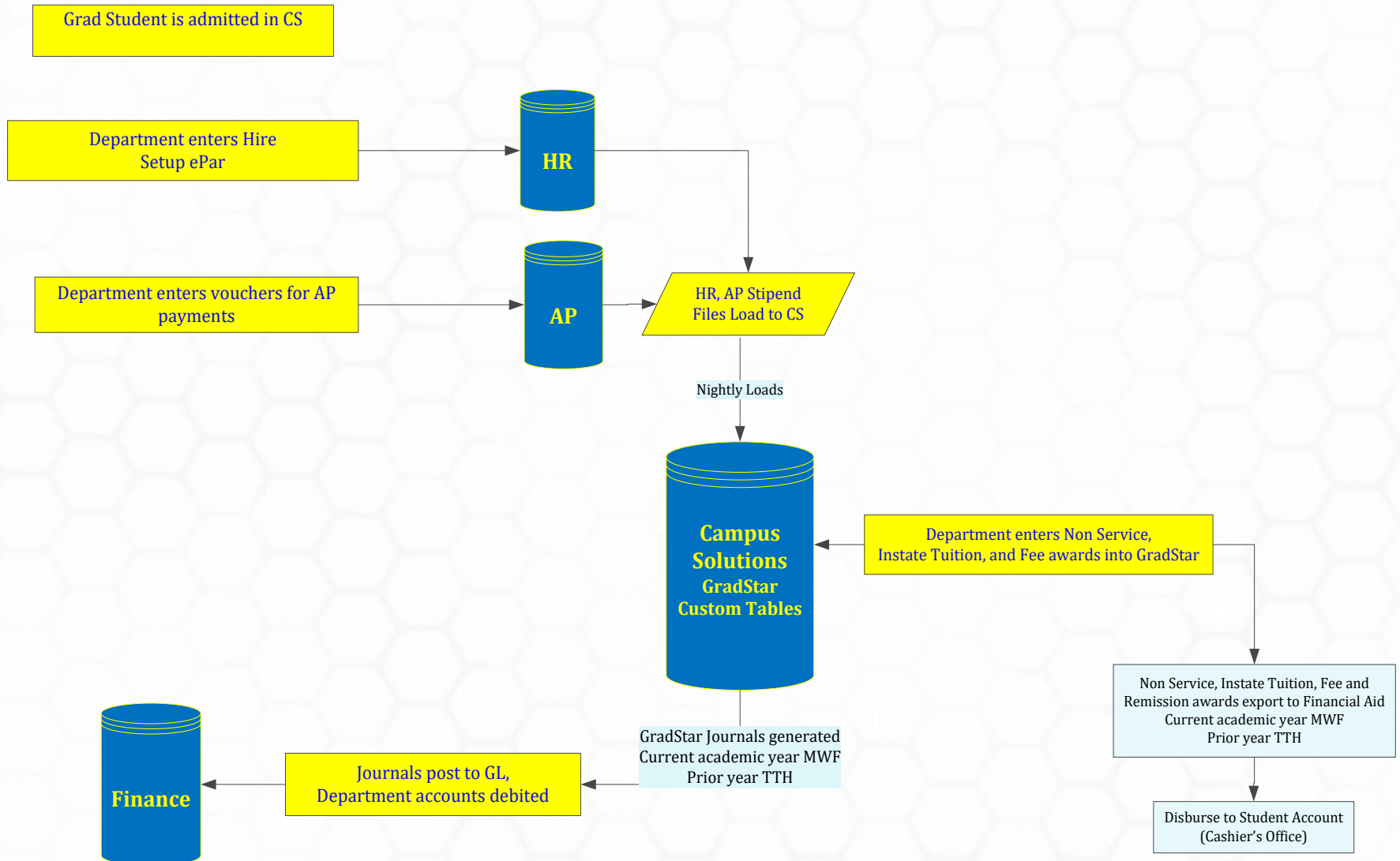 - Awards by student by PID/TERM (013a)

- Non-Service Award – fellowship or scholarship from departmental funding

- Instate Tuition Award

  — Pays resident rate of tuition for <u>eligible</u> students

  — Amount is charged to the student's funding source

  — The Graduate School pays if student is state funded (12xxx or 13xxx)

- Remission Award

  — Pays non-resident rate of tuition

  — Allocated by The Graduate School to academic programs

- Tuition Award – paid by any funding source, no criteria have to be met by student

- Fee Award – pays the mandatory student fee amount (not program or special fees)

Grad Student is admitted in CS

Department enters Hire Setup ePar

HR

Department enters vouchers for AP payments

AP

HR, AP Stipend Files Load to CS

Nightly Loads

Campus Solutions GradStar Custom Tables

Department enters Non Service, Instate Tuition, and Fee awards into GradStar

Non Service, Instate Tuition, Fee and Remission awards export to Financial Aid Current academic year MWF Prior year TTH

GradStar Journals generated Current academic year MWF Prior year TTH

Journals post to GL, Department accounts debited

Finance

Disburse to Student Account (Cashier's Office)

- HR and AP files are downloaded from the HR/Payroll and Accounts Payable systems in ConnectCarolina and are shown as "view only" in GradStar

- HR and AP files are uploaded nightly during Fall and Spring semesters (not in summer terms)

- All student related HR Job codes are included EXCEPT 800168 (Graduate Assistant)

- For AP stipends, must enter all vouchers at once to meet minimum stipend

- Voucher dates are 08/01 – 12/31 for fall and 01/01 – 05/31 for spring

- Effective date and job end date are used to calculate stipend
- Example using Fall semester dates:

Start Date:	**8/17/2018**	
Pay Through Date:	**12/31/2018**	
Expected Job End Date:	1/1/2019	**Used for ePAR**
# of months of service:	4.483871	**15 pay dates in August + 4 full months Sept - Dec**
Actual Payment Amount:	$7,850.000000	**Amount shown in GradStar for stipend**
Annualized Salary:	$21,008.633094	**Amount used in ePAR**
Flat rate:	$1,750.719424	

- Use the stipend calculator tool to ensure student meets the minimum stipend

Making the connections

GradStar is used to ensure the University does not over-award financial aid to enrolled students

- How do you determine when a student is over-awarded?

  - Total Aid received is higher than the Cost of Attendance (COA).

- What is a Cost of Attendance?

- Budget of reasonable education related expenses during the student's enrollment per academic year.

  - ❑ Tuition/fees
  - ❑ Housing Food
  - ❑ Books/ Supplies
  - ❑ Health Insurance
  - ❑ Loan Fees
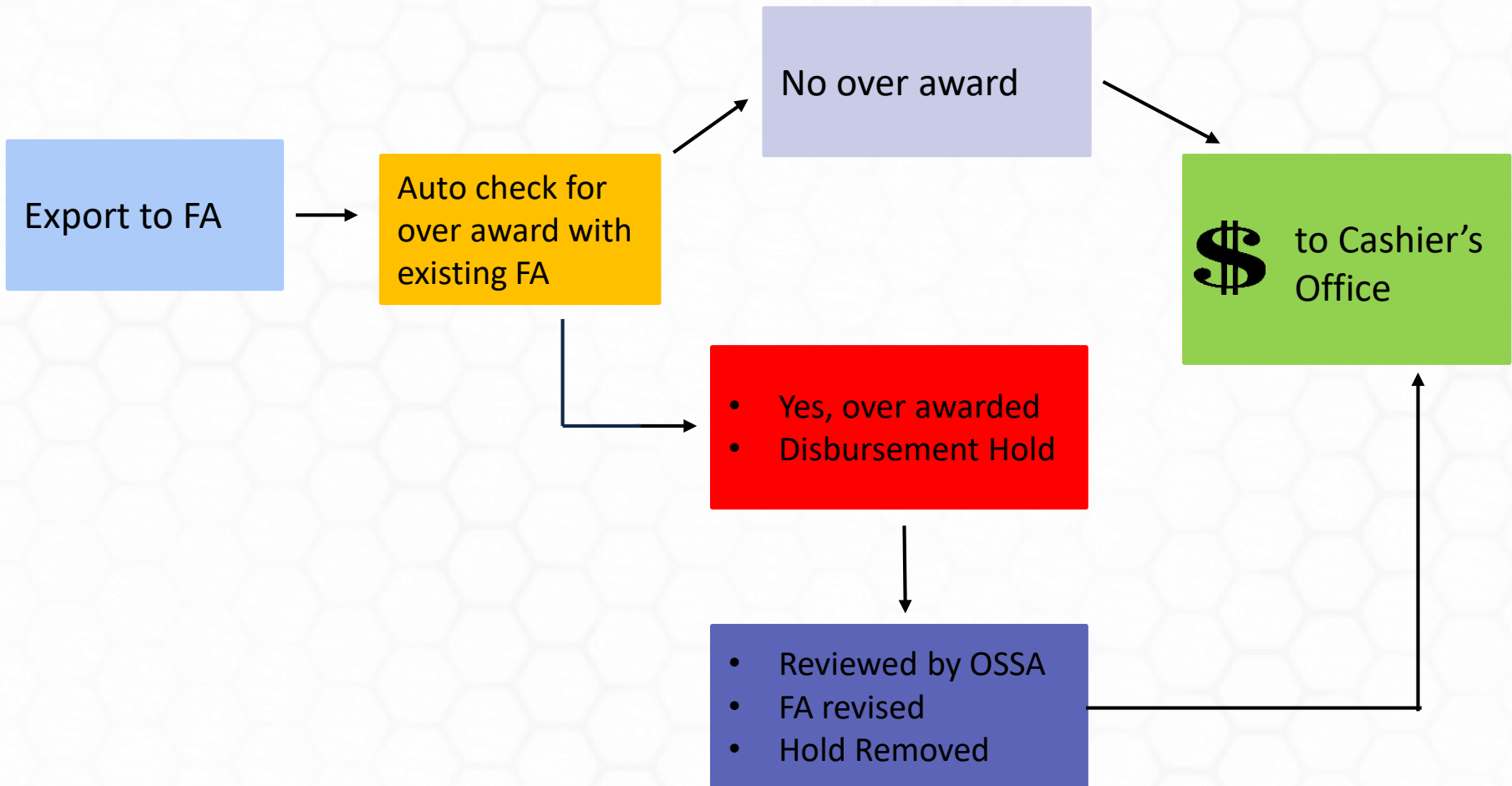 - ❑ Travel
  - ❑ Miscellaneous/ Personal

Making the connections

COA
Undergraduate

	In-State	Out-State
Tuition/Fees	8,910	34,938
Housing	6610	
Food	4580	
Books/Supplies	948	
Travel	804	1676
Loan Fees	1828	
Personal	54	
Total	$23,734	$50, 634

COA
Graduate

	In-State	Out-State
Tuition/Fees	12,170	29,380
Housing	13,220	
Food	4580	
Books/ Supplies	948	
Travel	1676	
Health Insurance	2540	
Loan Fees	246	
Personal	1828	
Total	$37,208	$54,418

11

Making Financial Aid Revisions to include GradStar Awards

Non-Service, Tuition Remission & In-State Tuition/Fee Awards

Export to FA → Auto check for over award with existing FA

No over award → $ to Cashier's Office

- Yes, over awarded
- Disbursement Hold

- Reviewed by OSSA
- FA revised
- Hold Removed

12

Making Financial Aid Revisions to include GradStar Awards

Non-Service, Tuition Remission & In-State Tuition/Fee Awards

Student Profile
- Graduate
- In-State
- Applied for Aid through FAFSA
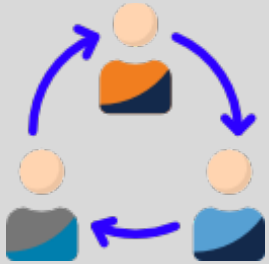- Expecting $5121.50 Instate Tuition & $6000 Non-Service Award for fall
- Max COA is $37,208

Example FA Award **BEFORE** GradStar funding

$20,500 - Federal Loan

$16,708 - Federal Loan

_____

= $37,208 – Total Aid Award

Revised FA Award **AFTER** GradStar funding

$11,121 -Instate Tuition

$12,0000 –Non-Service

$14,087 – Federal Loan

_____

=$37, 208 - Total Aid Awarded

- Instate Award and Non-Service Award assumed for spring
- $60,329 total aid w/ Non Service and Tuition Award
- FA revision required to ensure student is not awarded over COA

13

Thank You for Your Participation!