Using the Campus Journal Entry Chartfield Matrix

What is the purpose of the Matrix?

The Campus Journal Entry Chartfield Matrix provides you with the funds, sources, and accounts that can be used for each campus journal type. The campus journal pages are organized by transaction groups, which identify the various reasons for creating the campus journal.

The transaction groups contain one or more transaction types that identify the nature of the transaction at a further level of detail. Most of these journal pages have built-in business rules, except for the Other Campus JE (JOT) which is a free-form campus journal. The Other Campus JE is only used when a journal doesn't fit the description of any other transaction types.

Transaction Group	Abbreviations
Billing	JBL, JBS
Cash Advance Settlement	JCA
Correcting JE	JCR
Office of Sponsored Research	JSR/JSH
Other Campus JE	JOT
Trust & Special Fund Transfer	JAP, JFA, JGG, JUI, JUP

How do I use the Matrix?

The matrix shows a complete list of allowable chartfield funds, sources, and accounts. However it doesn't show the correct pairing of chartfield strings, such as correct fund and source combination.

You can use the matrix in the following two ways:

For Correcting Journals (JCR)

The left side of the matrix (under the blue ribbon) provides chartfield values that are available to retrieve the original transaction posted in Connect Carolina.

The right side of the matrix (under the green ribbon) provides chartfield values that are allowable to select for the correct journal lines.

Note: You still need to consider the combo edit rules so that your combination of funds, source and account do not fail combo edit. See the **Fund Ranges with their Matching Source Ranges** document on ccinfo.unc.edu for combo edit rules.

Journal Source	Purpose	Chart field Search Criteria to Retrieve Original Transactions (Debit/Credit)				Allowable Chart field to be entered by User (Debit/Credit)			
		BU	Fund	Source	Account	BU	Fund	Source	Account
JCR	Correcting Journal	All Business Units	27XXX 281XX 282XX 285XX	16500 - 16999 17000 - 19999 40000 - 45999 46000 - 48999	568730 (Traineeships-Tuition) 568731 Traineeships Fees-Grants Allow) 568732 (TraneshipFee-Fed Grant Unallow) 568740 (Traineeships-Book Allowance)	All Business Units	27XXX 281XX 282XX 285XX	16500 - 16999 17000 - 19999 40000 - 45999 46000 - 48999	568730 (Traineeships-Tuition) 568731 Traineeships Fees-Grants Allow) 568732 (TraneshipFee-Fed Grant Unallow) 568740 (Traineeships-Book Allowance)

For Non JCR Journals *Example below is of JBL.*

The left side of the matrix (Debit) provides chartfield values that are allowable to record the debit side of the journal entry.

The right side of the matrix (Credit) provides chartfield values that are allowable to record the credit side of the journal entry.

Journal Source	Purpose	Allowable Chart field to be entered by User (Debit)				Allowable Chart field to be entered by User (Credit)			
		BU	Fund	Source	Account	BU	Fund	Source	Account
JBL	Campus Billing for Trusts	UNCCH	271XX 252XX 265XX 27XXX 281XX 282XX 285XX	15000 - 15999 16000 - 16499 16500 - 16999 17000 -19999 46000 - 48999 49000 - 49999	527510 (Printing and Binding Design) 527610 (Advertising) 528310 (Registration Fees In State - (OSP Grants Only) 528420 (Employee Other Training Expense) 531110 (Office Supplies)	UNCCH	241XX 265XX 28507 291XX 295XX	15000 - 15999 16500 – 16999 17900 – 17999 18000 18003 - 18999 19000 -19999	441827 (Sales - Health Fee To CHS) 441828 (Sales - Rx Outpatient or OTC) 441829 (Sales - General Clinics) 441830 (Sales - Counseling Clinic Rev) 441844 (Sales - Comp Tickets) 441845 (Sales - Intra University)

Note: The Campus Journal Entry Chartfield Matrix will be periodically updated to reflect most current business rules.