To: Fisher Scientific ePro Vendor Catalog Users

From: Martha Pendergrass, Director, Procurement Services

Some ePro Vendor Catalog users have reported problems with viewing the correct Fisher Scientific catalog. Last night, the problem was fixed so that the correct location settings are in place and users are able to access the correct Fisher Scientific catalog.

When using the ePro Vendor Catalog for Fisher Scientific for the first time, requestors are required to setup their defaults that will propagate to their requisitions. This setup can be changed by the users in case of a change in role or location.

If you have already set up your default values on the Requester Setup page, but need to change them, you can go to the following menu path:

Main Menu > Finance Menu > Set Up Financials / Supply Chain > Product Related > Procurement Options > Purchasing > Requester Setup.