From: Bryant, Kathy
To:

Subject: Nov. 20 -- HR/Payroll Daily Update
Date: Thursday, November 20, 2014 8:42:21 PM

CONNECTCAROLINA HR/PAYROLL UPDATE

This update email is being sent to HR Officers, HR/Payroll TIPs and Campus Working Group members, and OHR staff. OHR will send these daily updates as needed through the go-live and immediate post go-live periods. **Please share with the ConnectCarolina HR/Payroll users in your school/division.**

Reminder: HR/Payroll TIP meeting Friday, Nov. 21, at 10 a.m. at the Administrative Office Building, Room 1501-A.

ARP Issues:

- **REMINDER: ARP data entry period begins Monday, Nov. 24.**
- An updated version of the detailed ARP instructions will be sent out before the data entry period begins on Monday.
- **HRIS and EPAWeb** will be left up for view access through Dec. 9 to allow historical lookups through the ARP data entry period.

Other Issues:

- **FROM WEDNESDAY'S TIP CALL:** A school had a hire effective December 1; however, the chartfield string has a Project End Date of 11/30. The end date is preventing the department from being able to proceed with the hire. To fix the issue, either the Project End Date must be extended by the appropriate central office or another account needs to be used.

Upcoming Deadlines and Reminders:

- Upcoming deadlines for B10:
  - **Friday, Nov. 21 – payroll lockout ends**
  - Wednesday, Nov. 26 – payday
- Upcoming deadlines for M05:
  - **Friday, Nov. 21 – payroll lockout ends**
  - Wednesday, Nov. 26 – payday
- Upcoming deadlines for B11:
  - Tuesday, Dec. 2 – campus data entry deadline; TIM Admin deadline
  - Friday, Dec. 5 – central office approval deadline at noon; payroll lockout begins at noon

Technical questions should be directed to the Business Systems Help Desk at 919-962-HELP, or submit a help ticket online at help.unc.edu (beginning Oct. 1, select ConnectCarolina > ConnectCarolina HR/Payroll > the appropriate area of concern). Your help ticket will be answered by a team dedicated to working on HR/Payroll questions and issues.

Functional, business process or other general questions – plus any tips you have to offer – can be added to the ConnectCarolina user discussion forums.

If you have questions or suggestions for content, email kathy_bryant@unc.edu.

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