

Queries for Campus use

Below are the steps for running a query in ConnectCarolina and the queries currently available to campus.

Steps:

1. Navigate to the following page:
Main Menu > Finance Menu > Reporting Tools > Query > Query Viewer
2. Enter the name of the query.
3. Click the **Search** button.
4. Click the HTML link to display the query results in HTML.
5. Complete the search parameters. The % sign is a wildcard.
6. Click the **View Results** button.

Queries

Transaction	Query	Query Description
Edit error queries	Requisitions	NC_REQ_EDIT_ERRORS
	Purchase Orders	NC_PO_EDIT_ERRORS
	Vouchers	NC_AP_EDIT_ERRORS_VOUCHERS
	Campus Journals (GL)	NC_GL_JOURNAL_EDIT_ERRORS_DEPT
	Deposits	NC_AR_EDIT_ERROR
Budget error queries	Requisitions	NC_KK_ERRORS_REQ_DEPT
	Purchase Orders	NC_KK_ERRORS_PO_DEPT
	Vouchers	NC_KK_ERRORS_VOUCHERS_DEPT
	Budget Journals	NC_KK_ERRORS_BUD_JRNL
	Campus Journals (GL)	NC_KK_ERRORS_JOURNALS_DEPT
	Deposits	NC_KK_ERRORS_AR_MISCPAY
	Payroll	NC_KK_ERRORS_PAYROLL
Approval Worklist queries	Requisitions	NC_REQ_APPROVAL
	Vouchers	NC_VCHR_APPROVAL
	Campus Journals (GL)	NC_JRNL_APPROVAL
GL Journals	GL Journals not yet posted	NC_GL_JRNL_NOT_POSTED_DEPT1
Budget Journals	Budget journals not yet posted	NC_GL_BUD_JRNL_NOT_POSTED_DEPT

* The approval queries show transactions in a person's approval Worklist. The approver must be logged in as themselves in order for the approval queries to show data.