

PAAT Approval Routes

Fund and Fund Description -for the row of funding changed on a PAAT adjustment	Level 1 Department Approvers	Level 2 School/ Division Approvers	Level 3 Budget Office, and/or Office of Sponsored Research (OSR) Approvers
State Funds			
20100-22999 -Academic Affairs, Health Affairs, AHEC	Yes, and	Yes, and	YES - If a chartfield does NOT include a Project ID number, adjustment only goes to the Budget approvers on this level. -If chartfield does include a Project ID number, adjustment goes to both Budget and OSR approvers on this level.
An approver from all three levels (in sequential order) must approve PAAT adjustments changing the amounts with this type of funding. At Level 3, additional OSR approval is required only when a chartfield contains a Project ID number.			
Contract and Grants (OSR)			
25200-25299 –Contracts, Grants	Possibly –Either Level 1 or Level 2 must approve	Possibly –Either Level 1 or Level 2 must approve	NO -If submission date of the PAAT adjustment is less than 90 days from all pay end dates used in the PAAT adjustment YES -If submission date of the PAAT adjustment is more than 90 days from a pay end date used in PAAT adjustment, then goes to only the OSR approvers on this level.
An approver from Level 1 or Level 2 must approve PAAT adjustments changing the amounts with this type of funding. A Level 3 OSR approval is required when a pay period used in the adjustment is more than 90 days from the submission date. At Level 3, Budget Office approvers do not need to add their approval.			
All Other Fund Types			
24100-24199 Educational & General Self Supporting 26542 Dental Faculty Practice 27100-27199 Overhead (F&A) 28100-28199 Endowment Income Unrestricted 28200-28299 Endowment Income Restricted 28507 Athletics 28542 UNC Faculty Practice 29100-29199 Trust Unrestricted 29200-29299 Trust Restricted 29500-29599 Auxiliary Proprietary Funds 29800 Endowment Funds Principal 29900 Agency Funds 29910 Foundation Endowments Principal 29920 Foundation Endowments Income 29930 Foundations Expendable Gift	Possibly –Either Level 1 or Level 2 must approve	Possibly –Either Level 1 or Level 2 must approve	YES -If a chartfield does NOT include a Project ID number, adjustment only goes to the Budget approvers on this level. -If chartfield does include a Project ID number, adjustment goes to both Budget and OSR approvers on this level.
An approvers from Level 1 or Level 2 must approve PAAT adjustments changing the amounts with this type of funding. Level 3 approval required. On Level 3, OSR approval only required if chartfield contains a Project ID number.			
General Administration (GA)			
All fund types for GA PAAT adjustments	Yes , Department 105500 approves for both Level 1 and Level 2		Yes , all GA PAAT adjustment route to the Budget Office.
*Reminder: approval routes are based on the funding departments used in each PAAT adjustment.			