

Slate /UNC-Chapel Hill

Fee Waiver Process

FEE WAIVER OPTION 1 – No Material Upload Required

STEP 1: (Option 1) Applicants request fee waiver through fee waiver checkbox available in the application

Ex. School of Medicine

Application Fee

Upon submission of the supplemental application you will be asked to submit a non-refundable application fee. Your application fee must be submitted prior to the application deadlines. Fee waivers will be considered if you participated in the AMCAS fee waiver assistance program.

Check this box if you participated in the AMCAS fee waiver assistance program and wish to request a fee waiver for your supplemental application. You will be notified if your request is approved.

Continue

Skip to Step # to continue with option 1

FEE WAIVER OPTION 2 – Material Upload Required

Step 1: (Option 2) Applicants request fee waiver through fee waiver checkbox available in the application

Ex. Graduate School

- Supplemental information (any additional information or materials [required by the program](#))

Application Fee

A non-refundable \$85 application fee is required for each program to which you apply. Payment options include online credit cards or check/money order sent to The Graduate School. Your application fee must be submitted prior to the program's posted [application deadlines](#). **Please be aware that an application will not be processed until the application fee is paid.**

- Credit card option is available upon submission of your application.
- Check and Money Order mail-in payments are restricted to a check (in U.S. funds) that contains the pre-printed electronic routing numbers or an international money order.

If choosing to pay by check or money order, you will receive an email with further payment instructions, including the payment mailing address. Your application fee must be postmarked no later than your application deadline date or it will be returned. Applications that arrive without the required application fee will remain on file, unprocessed, pending receipt of the application fee.

Application fee waiver requests are available for six groups of domestic applicants and one group of international applicants. If after reviewing information on fee waivers on our [webpage](#), you believe you qualify, indicate fee waiver in the payment options below, then complete the Application Fee Waiver Request link that will be made available in the menu on the left side of the page.

Please select the payment option you plan to use for your application fee.

Credit Card

Check or Money Order

Fee Waiver

Application Deadlines

Your completed application and fee must be submitted prior to the [program's posted application deadlines](#). Most

If your fee waiver process requires documentation to accompany the request the checkbox can open up a material upload or provide a new application page with additional fee waiver information and material upload.

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Step 2: - Material uploaded will appear in the Materials section in the 'backend' of the application (see screenshot).

The screenshot shows the application's backend interface. At the top, there are navigation tabs: Dashboard, Timeline, 2017 Grad - Germ... Awaiting Payment, 2017 Grad - Awaiting Payment, Profile, Materials, AHCAS, and Details. Below the tabs, the application title is '2017 Grad - German Studies (Joint Degree with Duke University)'. It shows the status 'Awaiting Payment', 'Submitted July 17, 2016', and 'Last updated July 17, 2016'. A 'Checklist' section lists requirements: 'Fee Waiver Request Pending Review' (Awaiting), 'Official GRE Score' (Awaiting), 'TOEFL Score Report' (Received), 'Transcript (Univ North Carolina Chapel Hill)' (Received Copy), and 'Transcript (Univ Tennessee Knoxville)' (Received Copy). Below the checklist is a 'Materials' table with columns for Date, Description, Record, and User. The table lists several materials, including 'Application Fee Waiver' with a 'New Material' link highlighted in yellow.

Date	Description	Record	User
07/16/2016	Application Fee Waiver	This Application	
06/19/2016	Transcript (Copy) Univ North Carolina Chapel Hill	Folio	
03/11/2016	Community Standards Documentation	Folio	
02/09/2016	Transcript (Copy) Univ Tennessee Knoxville	Folio	Nancy

Clicking on the Application Fee Waiver material link on the application page will allow you to review the documentation. This material link will only be available if you require a material upload.

The screenshot shows the 'Material' details page in the Slate application. The page title is 'Material' and it shows the record '2017 Grad - American Studies' and the material 'Application Fee Waiver'. There is a 'Memo' field and a 'Preview' button highlighted in yellow. Below the preview button, there are tabs for 'Pages (2)' and 'Metadata'. The 'Pages (2)' tab is active, showing a preview of the document. At the bottom of the page, there are buttons for 'Save', 'Delete', 'Close', and 'Edit'.

Step 3: - When the fee waiver checkbox is marked an informational Checklist item is added to the Applicant status page. Upon submission no application fee is applied to the application. (see screenshot)

Slate /UNC-Chapel Hill Fee Waiver Process

Applicant View in Status Page:

Application Status for Benjamin Lannom 2017 Grad - German Studies (Joint Degree with Duke University)

2017 Grad - German Studies (Joint Degree with Duke University)

If you need to contact us regarding your application, provide your name and this reference number: 973227922.

Verify Address
We have your addresses listed as follows:

<i>Mailing Address</i> 15 Main Street Knoxville, TN United States	<i>Permanent Address</i> 605 Northridge Dr Gallatin, TN 37066-4425 United States
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[Edit Addresses](#)

Application Checklist

Status	Details	Date
Optional	Fee Waiver Request Pending Review	
✗ Awaiting	Official GRE Score	
✓ Received	TOEFL Score Report Test Date: 1/2016	06/19/2016
✓ Received	Transcript for Univ North Carolina Chapel HI Dates Attended: 8/2013 to 5/2014, Degree: Master of Arts, Conferred: 5/2014	06/19/2016
✓ Received	Transcript for Univ Tennessee Knoxville Dates Attended: 8/1998 to 5/2002	02/09/2016

View in backend of Slate of informational checklist

The screenshot shows the Slate application backend interface for 'Applicant, Sample JR'. The top navigation bar includes 'slate' and various icons. The main content area has tabs for 'Dashboard', 'Timeline', '2017 School of M...', 'Awaiting Submission', 'Profile', 'Materials', 'AMCAS', and 'Details'. The 'Awaiting Submission' tab is active, showing '2017 School of Medicine' and 'Awaiting Submission' status. Below this, there is a 'Checklist' section with an 'Insert Requirement' link and a row for 'Fee Waiver Request Pending Review' with a status of 'Awaiting'. The 'Materials' section has a table with columns 'Date', 'Description', 'Record', and 'User', and a 'New Material' link. The 'Decisions' section is also visible at the bottom.

Step 4: - Applications with fee waiver requests are moved dependent upon your Bin Structure. If your structure uses a Fee Waiver Request Bin the application will move to this bin otherwise the application will move to the Awaiting Payment bin and will remain in this bin until the fee waiver request is processed.

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MED SCHOOL			
Application Load	Pre-Review	Application Review	
App Loaded w/o MCAT (MED) 125	In-Progress (MED) 684	Pre-Interview Committee (MED) 0	Submitted (MED) 0
App Loaded w/ MCAT (MED) 868	Fee Waiver Request (MED) 13	Consider for Interview (MED) 0	Large Review (MED) 0
	Awaiting Payment (MED) 28	Interview (MED) 0	
	Awaiting Materials (MED) 0		

GRADUATE			
Pre-Review	Application Review	Recommendation	Decision
In-Progress 6006	Program Review-First Read 402	Program Admit 29	Admit 17
Awaiting Payment 76	Reader/Committee 39	Program Deny 2	Deny 10
Awaiting Materials 15	Review Complete 27	Program Waitlist 0	Withdraw (WAPP) 0
			Deferral (DEFR) 0

Step 5: - After administrative review of fee waiver request they can be approved or denied.

A. –To APPROVE

- a. – CHECKLIST UPDATE: Click drop-down box to the right of Awaiting for the ‘Fee Waiver Request Pending Review (Checklist section) and change the selection from Awaiting to Received.

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Fee Waiver Process

Applicant, Teddy Rule execution pending for 0 minutes. [Force premature rule execution](#) Applicant

Dashboard | Timeline | **2017 Grad - Nurs... Awaiting Payment** | Profile | Materials | AMCAS | Details

2017 Grad - Nursing Practice

Awaiting Payment
Submitted July 28, 2016
Last updated July 30, 2016

Degree: Doctor of Nursing Practice
Entry Term:
Slate Application#:

Current Bin: Review Complete
Queue: [Nancy McKinney](#)

No decision on file.

Overview
[Financial Aid](#)
[Read Applicati](#)
[Download PD](#)
[Impersonate >](#)
[Impersonate >](#)
[Edit Applicatio](#)
[AMCAS Appli](#)
Details
[NC Residency](#)

Checklist

[Insert Requirement](#)

✘	Fee Waiver Request Pending Review	Awaiting	Edit
✘	Official GRE Score	Awaiting	Edit
✘	Writing Sample	Received	Edit
✘	Transcript (Brevard College)	Received Copy	Edit
✘	Transcript (Univ Alabama Birmingham)	Waived	
		Hide	
		Scan...	
		Awaiting	

Materials

Date ▲	Description	Record	User
New Material			

- b. – PAYMENT UPDATE: Click on New Activity and add Payment details in sections indicated in screenshot for payment. Amount and Expires Date should be added appropriately to your program.

Slate /UNC-Chapel Hill

Fee Waiver Process

Awaiting Payment
Submitted July 28, 2016
Last updated July 30, 2016

Current bin: review Complete
Queue: [Nancy McKinney](#)

no decision on file.

Degree: Doctor of Nursing Practice
Entry Term:
Slate Application#:

Checklist

[Insert Requirement](#)

- 08/05/2016 Fee Waiver Request Pending Review
- Official GRE Score
- Writing Sample
- Transcript (Brevard College)
- Transcript (Univ Alabama Birmingham)

Materials

Date	Description
New Material	

Decisions

Effective	Decision
New Decision	

Activities

Date	Code
New Activity	
06/26/2016	Payment

Payment Waived: 85.00 USD

Activity

User: Reid, Randee

Code: Payment

Subcode:

Timestamp: 08/05/2016 02:23:11 PM

Payment Type:

 Payment Due

 Payment Received

 Payment Waived

Payment Amount (USD): 68.00

Payment Account: Application Fee

Private Comments:

[Save](#) [Cancel](#)

Nancy

[Set Default Tab](#)

Technologies Slate (The University of North Carolina at Chapel Hill)

As a result of the two (checklist update and payment update) actions the Applicant Status page will show as below on the Student Access page with Application Fee Payment Waived.

requested that you submit documents to us, you may disregard this.

[Browse...](#) No file selected. [Upload](#)

Recent Activities

Date	Details
08/05/2016	Payment Waived: 68.00 USD Application Fee

Application Checklist Application Submitted: 07/28/2016

Status	Details	Date
✓ Received	Fee Waiver Request Pending Review	08/05/2016
✗ Awaiting	Official GRE Score	
✗ Awaiting	Writing Sample	
✗ Awaiting	Transcript for Brevard College	
✗ Awaiting	Transcript for Univ Alabama Birmingham Dates Attended: 8/2010 to 5/2014	

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B - To DENY –

- a. – CHECKLIST UPDATE: Click drop-down box to the right of Awaiting for the ‘Fee Waiver Request Pending Review (Checklist section) and change the selection from Awaiting to Received.

Applicant, Teddy Rule execution pending for 0 minutes: [Force premature rule execution](#) Applicant

Dashboard | Timeline | **2017 Grad - Nurs...** Awaiting Payment | Profile | Materials | AMCAS | Details

2017 Grad - Nursing Practice

Awaiting Payment
Submitted July 28, 2016
Last updated July 30, 2016

Degree: Doctor of Nursing Practice
Entry Term:
Slate Application#:

Current Bin: Review Complete
Queue: [Nancy McKinney](#)

No decision on file.

Overview
[Financial Aid](#)
[Read Applicati](#)
[Download PD](#)
[Impersonate >](#)
[Impersonate >](#)
[Edit Applicati](#)
[AMCAS Appli](#)
Details
[NC Residency](#)

Checklist

[Insert Requirement](#)

✘	Fee Waiver Request Pending Review	Awaiting	Edit
✘	Official GRE Score	Awaiting	Edit
✘	Writing Sample	Received	Edit
✘	Transcript (Brevard College)	Received Copy	Edit
✘	Transcript (Univ Alabama Birmingham)	Waived	
		Hide	
		Scan...	
		Awaiting	

Materials

Date ▲	Description	Record	User
New Material			

- b. PAYMENT LINK ADDED: Click on new activity. From drop-downs select User, Code – Payment, Click on Payment Due, Enter Payment Amount, Select Payment Account – Application Fee , and in Private comments enter Fee Waiver Denied

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The screenshot shows the Slate application management interface. The main page displays the application status for '2017 Grad - Nursing Practice', which is 'Awaiting Payment'. A modal window titled 'Activity' is open, showing details for a payment due on 08/05/2016. The payment amount is \$68.00, and the payment type is 'Payment Due'. The private comments section contains the text 'Fee Waiver Denied'. The background page shows a checklist of requirements, with several items marked as incomplete (e.g., Official GRE Score, Writing Sample, Transcripts).

Status page will now reflect the Payment Due for the Application Fee

The screenshot shows the 'Application Status for Benjamin Lannom' page for '2017 Grad - American Studies'. The page title is 'Application Status for Benjamin Lannom 2017 Grad - American Studies'. Below the title, there is a reference number: 973227922. A notification indicates 'Payment Due: 68.00 USD' and 'Awaiting Application Fee - Submit Payment for 68.00 USD'. The page also includes a 'Verify Address' section with mailing and permanent addresses, and an 'Application Checklist' table.