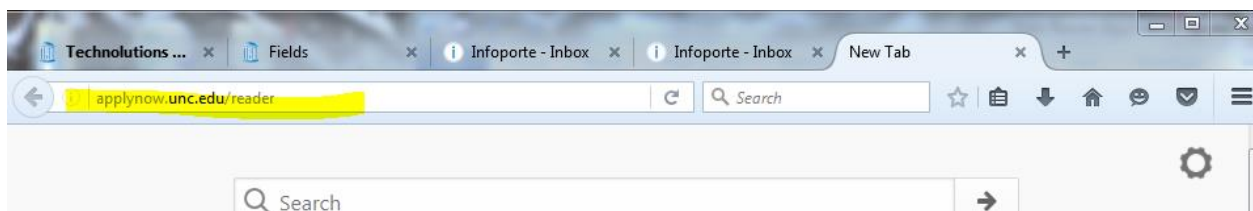


SLATE – READER – APPLICATION REVIEW (Graduate School)

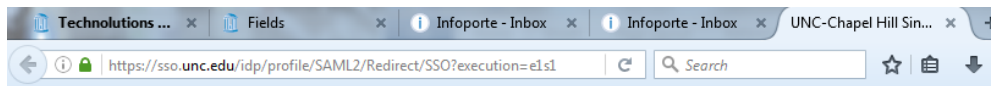
- *Login to Reader*
- *Accessing Assigned Applications – Queue*
- *Navigating Applicant PDF*
- *Moving Between Applications*
- *Review Form/Completing Your Review*

LOG IN TO READER

Navigation to Slate (Admission Vendor) Reader - URL: applynow.unc.edu/reader



Single Sign-On - ONYEN Username and Password



Single Sign-On

Onyen -or- UNC Guest ID

Password

Sign in

Reset password for [Onyen](#) | [UNC Guest ID](#) or get [help](#).

Important To protect your personal information, you must close every instance of this browser that is open on your computer when you log out.

SLATE – READER – APPLICATION REVIEW (Graduate School)

Home Page appears after logging in to Slate Reader

slate Hello, Robert Bashford.

Home

Browse

Search

Queue

Recent

Share

Help

Exit

Male vs Female Submitted Applicants

47.1% 52.8%

● F
● M
● Other

Data as of 08/23/2016 at 12:18:24 PM ET Refresh Show SQL

The Slate Reader

Navigating the Interface

The Slate Reader is designed to be used with the mouse and keyboard. While so accustomed to using only the mouse, using keyboard shortcuts is encouraged and we've included several keyboard shortcuts to help you move through the Reader.

Using the Mouse

- Click tabs in the left pane
- Double-click on a page to open it
- Right-click on a page to open context menu
- Click-and-drag to move within a page

Using the Keyboard

- Arrow Keys:** move up/down
- Pg Up/Pg Down:** page up/down
- +/-:** zoom in, zoom out
- Tab:** next section in index
- Shift + Tab:** previous section
- 1-9:** display 1st tab, 2nd tab, etc.
- Ctrl + Left/Right Arrow:** previous/next page
- Cmd + Left/Right Arrow:** previous/next page
- Q:** toggle display of queue
- R:** toggle display of Review
- S:** toggle display of search
- Esc:** close open panels, r

ACCESSING ASSIGNED APPLICATIONS

To view applications assigned to you by admissions office.

Click on Queue from menu on the left side of the screen.

slate Queue (2) Build Query Classify Refresh Remove from Queue (0)

Applicant	Bin	Ref
Applicant Test, Sample JR ▶ Nancy McKinney	Pre-Interview OOS Cmt...	598770286
Task Test, Maria Joice	Pre-Interview OOS Cmt...	568143251

Search...

Filter NOT (OR)

The applicants that have been assigned to your Queue will appear. The applicant Name, Bin and Ref Number (Slate Applicant Number) are displayed.

NAVIGATING APPLICANT PDF

To review an individual applicant click on the applicant with your mouse and the applicant PDF will display. (When you move over an applicant with your mouse the lettering will turn blue)

SLATE – READER – APPLICATION REVIEW (Graduate School)

slate 2017 Grad - Pharmaceutical Sciences Search...

1 / 1, Dashboard

Dashboard

Biographical

Academics

Prerequisite

CV/Resume W...

Letters

Supplemental ...

GA Required Q...

Documentation

Review Forms

Program of Study

Form Title	Program of Study
Academic Program	
Select a Major:	Pharmaceutical Sciences
Select a Degree:	Doctor of Philosophy
Are you applying for a dual degree?	No
Area of Interest or Specialization	
Areas of Interest - to select multiple items, you must hold Ctrl (or Cmd Mac) and Click items to add them:	Molecular Pharmaceutics
Term of Entry	
Please select the term of entry:	Fall 2017
Deadline for your program:	February 14, 2017

To Review the pages of the PDF: Click on the directional arrows on your keyboard to move through the entire application PDF or use the menu on the left side of the screen to move directly to a section of the PDF.

The Reader PDF opens with Dashboard displayed first. This is listed as menu item Graduate Application.

Menu sections are:

SLATE – READER – APPLICATION REVIEW (Graduate School)

Dashboard – (PDF of application overview)

Biographical – (Bio-Demographic information about the applicant)

Academics – (Academic History, Test Scores, and Transcripts)

CV/Resume Work History – (UNC GA Required questions)

Letters – (Letters of Recommendation)

GA Required Questions – (UNC GA Required questions)

Documentation – (Essays and Personal Statements)

Review Forms – (Review forms previously completed)

You can navigate between the sections as needed.

MOVING BETWEEN APPLICATIONS

If you wish to review another applicant prior to completing your review of the current applicant click on 'Slate' at the top left of the screen to return to your Queue.

The screenshot displays the Slate application review interface. At the top left is the 'slate' logo. The top right shows the user's name '2017 Grad - Pharmaceutical Sciences' and a search bar. A sidebar on the left lists navigation options: Dashboard, Biographical, Academics, Prerequisite, CV/Resume W..., Letters, Supplemental ..., GA Required Q..., Documentation, and Review Forms. The main content area is titled '1 / 1, Dashboard' and features a 'Program of Study' section. This section contains a table with the following data:

Form Title	Program of Study
Academic Program	
Select a Major:	Pharmaceutical Sciences
Select a Degree:	Doctor of Philosophy
Are you applying for a dual degree?	No
Area of Interest or Specialization	
Areas of Interest - to select multiple items, you must hold Ctrl (or Cmd Mac) and Click items to add them:	Molecular Pharmaceutics
Term of Entry	
Please select the term of entry:	Fall 2017
Deadline for your program:	February 14, 2017

You may then select another applicant to review or return to the applicant that you were reviewing. Again, click on the applicant with your mouse to view the PDF.

SLATE – READER – APPLICATION REVIEW (Graduate School)

The screenshot shows a web browser window with the URL <https://applynow.unc.edu/manage/reader/?r=https%3a%2f%2fapplynow.unc.edu>. The page title is "slate" and the main heading is "Queue (1)". There are buttons for "Build Query", "Classify", "Refresh", and "Remove from Queue (0)". A table displays the application details:

Ref	Name	Bin	Degree	Major
568143251	Tsik Test, Maria ...	MED SCHOOL - I...		

On the right side, there is a search bar with "Search...", a dropdown menu set to "Default", and filter buttons for "Filter", "NOT", "(", "OR", and ")", along with a "Filter" button.

REVIEW FORM/COMPLETING YOUR REVIEW

Your review of an applicant is not complete until you submit any required review form, log the bin location for the application, and click on Send.

To complete the review have the appropriate application open and click on the 'Review Form/Send to Bin' option in the lower right side of the screen.

SLATE – READER – APPLICATION REVIEW (Graduate School)

The screenshot displays the SLATE application review interface. At the top left, the 'slate' logo is visible. The user's ID '453700816 HostermanTEST31, JoeTEST' and a search bar are at the top right. A sidebar on the left contains navigation options: Dashboard, Biographical, Academics, Prerequisite, CV/Resume W..., Letters, Supplemental ..., GA Required Q..., Documentation, and Review Forms. The main content area shows a 'Program of Study' form with the following fields:

Form Title	Program of Study
Academic Program	
Select a Major:	HCS - Clinical Nurse Leader
Are you applying for a dual degree?	No
Term of Entry	
Please select the term of entry:	Fall 2017

At the bottom of the interface, there are buttons for 'Remove from Queue', 'Annotations', and 'Review Form / Send to Bin'.

Using the Review Form that populates on the right side of the screen please indicate your recommendation for Reader/Committee, Review Complete, Program Admit, Program Deny, Program Waitlist, or Program Withdrawn in the Next Bin (required) dropdown. You may enter comments as a result of your review.

At any time you can revisit the different sections of the application using the menu selections on the left side of the screen or using the directional arrows on your computer.

SLATE – READER – APPLICATION REVIEW (Graduate School)

slate 453700816 HostermanTEST31, JoeTEST Search...

1 / 1, Dashboard

- Dashboard
- Biographical
- Academics
- Prerequisite
- CV/Resume W...
- Letters
- Supplemental ...
- GA Required Q...
- Documentation
- Review Forms

Program of Study

Form Title	Program of Study
Academic Program	
Select a Major:	HCS - Clinical Nurse Leader
Are you applying for a dual degree?	No
Term of Entry	
Please select the term of entry:	Fall 2017


Send to Bin

Current Bin
Program Review-First Read

Next Bin (required)

Next Reader (optional)

Send Draft Saved

Remove from Queue Annotations  Review Form / Send to Bin

After your recommendation is entered and any optional comments you are ready to Send. The Send to Bin section should not be changed and you should leave the Next Reader (optional) blank.

Click on SEND

SLATE – READER – APPLICATION REVIEW (Graduate School)

Reader/Committee Review Form

Academic Qualifications

- 5 Superior
- 4 Good
- 3 Average
- 2 Poor
- 1 No Opinion

Academic Comments

250 characters remaining

Relevant Experience

- 5. Superior
- 4. Good
- 3. Average
- 2. Poor
- 1. No Opinion

Relevant Experience Comments

Personal Qualifications

- 5. Superior
- 4. Good
- 3. Average
- 2. Poor
- 1. No Opinion

Personal Qualifications Comments

Overall Impression and Recommendation

- 5. Superior
- 4. Good
- 3. Average
- 2. Poor
- 1. No Opinion

Overall Impression and Recommendation Comments

Recommended Decision

Total Rating

SLATE – READER – APPLICATION REVIEW (Graduate School)

Send to Bin

Current Bin
Reader/Committee

Next Bin (required)

Next Reader (optional)

You will be returned to your Queue and the applicant that you completed reviewing will no longer appear in your Queue.

slate Queue (1)

Applicant	Bin	Ref
Task Test, Maria Joice	In-Progress (MED)	568143251

Search...

Filter NOT (OR)

Congratulations you have completed your review of an application in Slate Reader!