- Login to Reader
- Accessing Assigned Applications Queue
- Navigating Applicant PDF
- Moving Between Applications
- Review Form/Completing Your Review

#### LOG IN TO READER

Navigation to Slate (Admission Vendor) Reader - URL: applynow.unc.edu/reader

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Single Sign-On - ONYEN Username and Password

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	THE UNIVERSITY of NORTH CAROLINA at CHAPEL HILL Single Sign-On
	Onyen -or- UNC Guest ID
	Password
	Sign in
	Reset password for <u>Onyen</u>   <u>UNC</u> <u>Guest ID</u> or get <u>help</u> .
	<b>Important</b> To protect your personal information, you must close every instance of this browser that is open on your computer when you log out.

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Hello, Robert Bashford. slate The Slate Reader Home Male vs Female Submitted Applicants Navigating the Interface Browse The Slate Reader is designed to be Search the mouse and keyboard. While so accustomed to using only the mouse pages, using keyboard shortcuts e • F • M Oueue Other and we've included several keyboa Reader to help you move through Recent Using the Mouse Share Click tabs in the left pane
 Double-click on a page to
 Right-click on a page to z
 Click-and-drag to move w Help Exit Using the Keyboard Arrow Keys: move up/d Pg Up/Pg Down: page u +/-: zoom in, zoom out Tab: next section in inde Shift + Tab: previous ss 1-9: display 1st tab, 2nd Ctrl + Left/Right Arro Crin + Left/Right Arro Crin + Left/Right Arro Q: toggle display of queu R: toggle display of Revie 5: toggle display of search • Esc: close open panels, r

Home Page appears after logging in to Slate Reader

#### ACCESSING ASSIGNED APPLICATIONS

To view applications assigned to you by admissions office.

Click on Queue from menu on the left side of the screen.

slate	Queue (2)		Build Query	Classify Refresh Remove from Queue (0)
Home	Applicant Applicant Test, Sample JR	Bin Pre-Interview OOS Cont	Ref	Search
Browse Search	<ul> <li>Nancy McGinney</li> <li>Tsik Test, Maria Joice</li> </ul>	Pre-Interview OOS Cmt	568143251	Filter NOT ( OR )
Queue				
Recent				
Share				
Help				
Exit				

The applicants that have been assigned to your Queue will appear. The applicant Name, Bin and Ref Number (Slate Applicant Number) are displayed.

#### NAVIGATING APPLICANT PDF

To review an individual applicant click on the applicant with your mouse and the applicant PDF will display. (When you move over an applicant with your mouse the lettering will turn blue)

slate	Ackenty goz Aaronson, Alexa Foyg theon 2017 School of Medicine									Searc	n									
Slate	1 / 18, AMCAS Application (AMCAS Appl	lication)																		
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Community St		Applicant's	Legal Name:	Ms. Alexa Fay	e Rhein Aar	onson	AAMC ID	: 14222	2312						Page:	1		Applicant's	Legal Name: I	Ms. Alexa
		Permanent	Contact:						Birth D	Date:		04/08	/1994					MCAT Score	s Before Janu	ary 31, 2
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		<sup>1</sup> Test scores,	like other meas	urements, are no	t perfectly prec	ise. The c	8/% confidence bands	that are	shown	for the Total So	ores above ma	rk the ranges in	29 which the tes	erz% it taker's tr	ue scor	es				
		probably lie.	To obtain the co	infidence band fo	r each section	score, sub	stract one point fr	om and a	add one	point to the soo	re.	and undefect	Marchan		last the					
		from previous	calendar year(s	rs are ure percen s).	lages of test ti	mers who i	received the sam	e scores	or lowe	er soures. The p	ercenae ranks	are updated on	may revery	year to ret	eur me	results				

<u>To Review the pages of the PDF</u>: Click on the directional arrows on your keyboard to move through the entire application PDF or use the menu on the left side of the screen to move directly to a section of the PDF.

The School of Medicine PDF opens with the AMCAS Application PDF displayed first. This is listed as menu item AMCAS Application.

Menu sections are:

AMCAS Application (PDF of entire AMCAS application) Biographical – (Collected in AMCAS) Technical Standards – (Slate Supplemental) Academics – (Slate Supplemental/AMCAS) Prompts – (Slate Supplemental Answers to Prompt Questions) Community Standards – (UNC GA Required questions) Military Questions – (UNC GA Required questions) Letters – (Letters of Recommendation) Review Forms – (Review forms previously completed)

You can navigate between the sections as needed.

### MOVING BETWEEN APPLICATIONS

If you wish to review another applicant prior to completing your review of the current applicant click on 'Slate' at the top left of the screen to return to your Queue.



You may then select another applicant to review or return to the applicant that you were reviewing. Again, click on the applicant with your mouse to view the PDF.

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slate	Queue (1)				Build Query	Classify Refresh	Remove from Queu	e (0)
Home	Ref	Name	Bin	Degree	Major	Search		
Browse	568143251	Tsik Test, Maria	MED SCHOOL -	· I		Default		•
Search						Filter NOT (	OR )	
Queue								
Recent								
Share								
Classify								
Help								
Exit								

#### **REVIEW FORM/COMPLETING YOUR REVIEW**

Your review of an applicant is not complete until you submit any required review form, log the bin location for the application, and click on Send.

To complete the review have the appropriate application open and click on the 'Review Form/Send to Bin' option in the lower right side of the screen.

slate	A LA Manualdad					
	1 / 1, biographical					
AMCAS Applic						
			<b>Biographical</b>	nformation		
Biographical			Biographicari	mormation		
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			First Name	Maria		
Academics			Middle Name	Joice		
			Last Name	Tsik Test		
Prompts			Birthdate	02/02/1998		
Community St			Contact			
Community St			Fmail	ndmckinnev+20160505i@nmail.com		
Military Questi			Mobile	+1 919-125-2367		
rancery question			Evening	+1 401-234-5678		
Letters			Permanent Address	100 Main St Winston Salem, NC 27111-0001 United States		
Review Forms			Ethnicity	011100 00100		
			Hispanic	Yes		
			Race	White		
	Remove from Queue	Annotations 3	1 2 4		Review Form / Send to Bin	
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Using the Out of State Review MED form that populates on the right side of the screen please indicate your recommendation for Interview, No Interview, or Hold. You may enter comments as a result of your review.

At any time you can revisit the different sections of the application using the menu selections on the left side of the screen or using the directional arrows on your computer.



After your recommendation is entered and any optional comments you are ready to Send. The Send to Bin section should not be changed. The Next Bin will be prepopulated accurately and you should leave the Next Reader (optional) blank.

Click on SEND

	Search	
	Out of State Review MED	anc
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5 MC	Out-of-State Interview Recommendation: Interview No Interview Hold	ew
	Comments:	teq
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You will be returned to your Queue and the applicant that you completed reviewing will no longer appear in your Queue.

slate	Queue (1)		Build Query	Classify Refresh Remove from Queue (0)
Home	Applicant	Bin	Ref	Search
Browse	Tsik Test, Maria Joice	In-Progress (MED)	568143251	•
Search				Filter NOT ( OR )
Queue				
Recent				
Share				
Help				
Exit				

Congratulations you have completed your review of an application in Slate Reader!